**RIMC/006 ((((a(a)**

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|  **SENARAI SEMAK/*CHECKLISTS*** |

**PERMOHONAN LANJUTAN PROJEK PENYELIDIKAN**

***APPLICATION FORM FOR EXTENDED RESEARCH PROJECT***

Sila sertakan dokumen yang diperlukan (/) / *Please attach all needed documents (/*)

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| --- | --- | --- | --- |
| **BIL.** | **PERKARA/*ITEMS*** | **PEMOHON****(**✔**)** | **RIMC****(**✔**)** |
|  | Jadual projek/Milestone yang telah diubahsuai seperti Lampiran 1*Revised Schedule/Milestone of Project as Appendix 1* |  |  |
|  | Salinan prestasi MyGRANTS yang telah dikemaskini (bagi geran DP KPT sahaja)*A copy of updated MyGRANTS progress report (for DP KPT grants only)* |  |  |
|  | Deraf terkini projek *Latest Project Draft* |  |  |
|  | Dokumen persetujuan pelanjutan daripada agensi pembiaya*Extension approval document from the funding agency* |  |  |
|  | Dokumen Sokongan Lain yang Berkaitan (Sila Nyatakan)*Others Document (If Any)* |  |  |

**SEMAKAN DI PERINGKAT RIMC**

Disemak oleh;

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Tandatangan)

Nama:

Tarikh:

|  |  |
| --- | --- |
| C:\Users\Sofiah170\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\V8BZV8KV\logo rimc.png | **PERMOHONAN LANJUTAN PROJEK PENYELIDIKAN*****APPLICATION FORM FOR EXTENDED RESEARCH PROJECT*** |

**RIMC/006 ((((a(a)**

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| **MAKLUMAN/*NOTES***  |
| **PENTING/*IMPORTANT:*** 1. Pemohon perlu mengisi dengan lengkap semua maklumat

*Principal Investigator (PI) must complete the form*1. Sila pastikan permohonan ini menepati peraturan yang ditetapkan dalam Dokumen Peraturan Pengurusan Penyelidikan (3P) UUM dan Garis Panduan/Tadbir Urus geran berkenaan.

*Please ensure the application is compliant with the rules stated in 3P Document and the guidelines/governance of the relevant grant.*1. Sila hantar borang permohonan ini ke RIMC berserta dengan dokumen sokongan selewat-lewatnya **TIGA (3) BULAN** dari tarikh tamat projek.

*Please submit this application form to RIMC THREE (3) MONTHS before the expected date of end of project with supporting details.* 1. Permohonan pelanjutan tempoh tidak akan dipertimbangkan berdasarkan justifikasi berikut:

*Application for extension of period will not be considered based on the following justifications:*1. Penyediaan laporan akhir/*Preparation of final report.*
2. Penerbitan buku dan lain-lain jenis penerbitan/*Publication of books and other types of publications.*
3. Menghadiri persidangan (dalam dan luar negara)/*Attending conferences (domestic and foreign);*
4. Membayar gaji Pembantu Penyelidik Siswazah/Pembantu Penyelidik (GRA/RA)/

*Paying Graduate Research Assistant/Research Assistant (GRA/RA) salaries.*1. Membuat perolehan aset/*Make acquisition of assets.*
2. Membelanjakan baki peruntukan penyelidikan/*Spending the remaining research allocation.*
3. Permohonan dihantar selepas tarikh tamat penyelidikan/*Applications are submitted after the deadline.*
4. Sebab-sebab lain yang tidak kukuh dan tidak jelas/*Other reasons that are not strong and unclear.*
5. Permohonan tidak akan diproses bagi borang yang **TIDAK LENGKAP**

*Application will not be processed for* ***INCOMPLETE FORM*** |

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| **BAHAGIAN A – MAKLUMAT PROJEK*****SECTION A – PROJECT DETAIL*** |
| 1. Ketua Penyelidik *Principal Investigator (PI)*
 |  |
| 1. No. Staf

*Staff No.* |  |
| 1. E-mel

*E-mail* |  |
| 1. Telefon

*Telephone* |  |
| 1. Tajuk Projek

*Project Title* |  |
| 1. Kod S/O

*S/O Code* |  |
| 1. Jenis Geran

*Type of grants* |  |
| 1. Pusat Pengajian

*School* |  |
| 1. Tarikh Mula

*Start Date* |  | Tarikh Tamat*End Date* |  |
| 1. Permohonan Lanjutan

*Extended Application*  | Kali Pertama / Kali Kedua *(\*potong yang tidak berkenaan)**First Time / Second Time (\*delete any that do not apply)* |
| 1. Fasa Penyelidikan

*Research Phase* | Contoh:Kutipan Data/Analisis Data/Pembangunan Model atau dlll*Example:Data Collection/Data Analysis/Model Development or etc* |  *Kemajuan Projek: %* *Project Progress:* |
| **BAHAGIAN B - *PERUNTUKAN KEWANGAN* (Sila rujuk pihak RIMC)*****SECTION B - FINANCIAL ALLOCATION*** |
| Peruntukan yang diluluskan*(Approved budget)* (RM) | Jumlah perbelanjaan semasa*(Current expenses)* (RM) | Jumlah baki*(Balance)* (RM) | Peratusperbelanjaan*(Percentage of expenses)* (%) |
|  |  |  |  |
| **BAHAGIAN C - BUTIR-BUTIR LANJUTAN*****SECTION C - DETAILS OF EXTENSION PROJECT*** |
| Tempoh lanjutan diperlukan (Maksimum 6 bulan)*(Length of project extension required – max: 6 months)* | \_\_\_\_\_ bulan / *months* | \_\_\_\_\_\_\_\_\_\_\_ *(dd/mm/yy)* |
| 1. Justifikasi/Sebab memohon lanjutan (sila nyatakan) / *Justification for project extension (please state):*
 |
|

|  |  |
| --- | --- |
|  | Proses pengesahan hasil penyelidikan*The process of verifying research results* |
|  |  |
|  | Isu teknikal ketika ujian pengesahan *Technical issues during validation testing* |
|  |  |
|  | Masalah mendapatkan sampel yang tepat*The problem of obtaining an accurate sample* |
|  |  |
|  | Menambah pangkalan data/sampel/responden *Adding database/samples/respondents* |
|  |  |
|  | Kesukaran mendapat data/sampel/responden *Difficulty Getting Data/Samples/Respondents* |
|  |  |
|  | Masalah teknikal - peralatan yang perlu digunakan untuk mendapatkan data/ memproses bahan penyelidikan rosak/diselenggara  |
|  | *Technical problems - equipment that needs to be used to obtain data/process research material is broken/maintained* |
|  | Lain-lain: *Others:*  |

 ........................................................................................................................................... ........................................................................................................................................... ........................................................................................................................................... 1. Pencapaian *milestone* / *Milestone’s achievement:*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Bil. | *Milestone/ Level of Achievement* | Tarikh asal dirancang / *Original planned date* | Pencapaian (Ya/Tidak)*Achievement (Yes/No)* | Tarikh sebenar disiapkan/ *Actual date* of *completion* |
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| **BAHAGIAN D - PENGESAHAN KETUA PENYELIDIK*****SECTION D – APPROVAL BY PRINCIPAL INVESTIGATOR*** |
| Pengarah RIMC dengan ini dipohon untuk mempertimbangkan permohonan lanjutan seperti berikut.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Tandatangan Ketua Penyelidik & Cap Rasmi Tarikh/*Date* S*ignature of Principal Investigator & Official Stamp*  |
| **BAHAGIAN E - ULASAN DEKAN PUSAT PENGAJIAN*****SECTION E - REMARKS BY THE DEAN OF SCHOOL*** |
| Permohonan ini / *This application:* 🗌 Disokong 🗌 Tidak Disokong *Is Approved Not Approved*Ulasan *(Comment)*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Tandatangan & Cap Rasmi Tarikh/*Date* *Signature and Official Stamp* |
| **BAHAGIAN F - SEMAKAN OLEH PEGAWAI RIMC*****SECTION F - REMARKS BY THE RIMC OFFICER*** |
| Cadangan Pegawai RIMC/ *RIMC Officer recommendation* : 1. Perakuan untuk dibawa ke JKPI/ *Certificate to be taken to JKPI*

|  |  |  |  |
| --- | --- | --- | --- |
|   | Ya/*Yes* |  | Tidak/*No* |

1. Cadangan pelanjutan berdasarkan surat pengesahan dari agensi/pembiaya

*Extension proposal based on confirmation letter from agency/funder*

|  |  |  |  |
| --- | --- | --- | --- |
|  | Ya/Yes |  | Tidak/No |

1. Cadangan tempoh/tarikh pelanjutan: \_\_\_\_\_ bulan / *months* \_\_\_\_\_\_\_\_\_\_\_ *(dd/mm/yy)*

Ulasan (nyatakan ulasan semakan)/ *Remark (specify revision comment):*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Tandatangan & Cap Rasmi Tarikh/*Date* *Signature and Official Stamp* |

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| **BAHAGIAN G - ULASAN PENGARAH PUSAT PENGURUSAN PENYELIDIKAN DAN INOVASI*****SECTION G - REMARKS BY THE RIMC DIRECTOR*** |
| 1. Permohonan ini:

*This application:*

|  |  |
| --- | --- |
|  | Diperakukan untuk Mesyuarat JKPI*Is recommended for approval at JKPI Meeting* |
|  |
|  | Tidak diperakukan untuk Mesyuarat JKPI *Is not recommended for approval at JKPI Meeting* |

 atau:1. Diperakukan pelanjutan berdasarkan surat pengesahan dari agensi/pembiaya

*Extension proposal based on confirmation letter from agency/funder*

|  |  |  |  |
| --- | --- | --- | --- |
|  | Ya/*Yes* |  | Tidak/*No* |

Ulasan/ *Comment:*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Tandatangan & Cap Rasmi Tarikh/*Date* *Signature and Official Stamp* |
| **BAHAGIAN H - UNTUK KEGUNAAN PEJABAT SAHAJA*****SECTION H - For office use only*** |
| 1. Kelulusan JKPI: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*JKPI Approval* 1. Tarikh Surat Kelulusan Lanjutan : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *Reference Letter Date* 1. Tempoh Lanjutan: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Hingga \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *Duration of Extention Until*1. Tarikh kemaskini dalam sistem: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Update date in the system:*1. Catatan

*Remarks* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**LAMPIRAN 1**

***APPENDIX 1***

**JADUAL PROJEK/ *MILESTONE* YANG TELAH DIUBAHSUAI**

***REVISED PROJECT SCHEDULE/ MILESTONE***

|  |  |  |
| --- | --- | --- |
| **PROJEK AKTIVITI/ TAHUN*****PROJECT ACTIVITIES/YEARS*** | **2023** | **2024** |
| **BULAN/ *MONTHS*** | **7** | **8** | **9** | **10** | **11** | **12** | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** |
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*\*\*\** Jumlah tahun bergantung kepada projek penyelidikan masing-masing

 *The number of years depends on the respective research project*

*\*\*\** Mohon selaraskan milestone mengikut tempoh projek penyelidikan masing-masing (Sekiranya projek 3 tahun, kemaskini jadual sehingga 3 tahun)

 *Please align the milestones according to the duration of each research project (If the project is 3 years, update the schedule up to 3 years*